

# OTP SOFTWARE TOKEN

## Activation Guide

V1.0.6

This document is only valid in the latest version.

**ROHDE & SCHWARZ**

Make ideas real





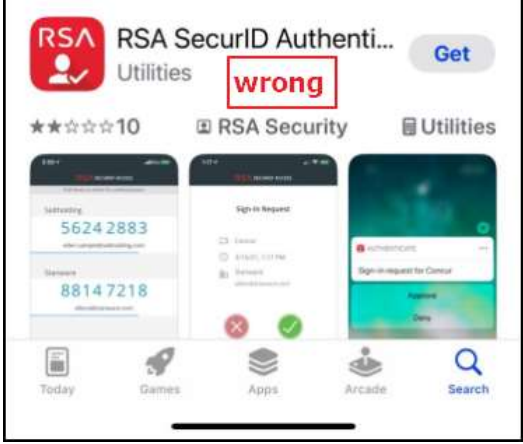
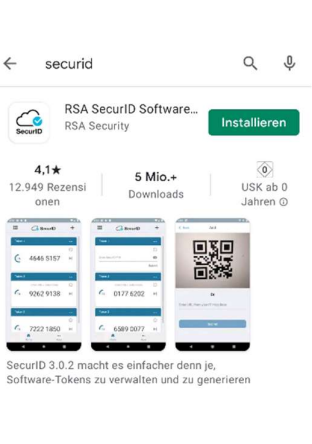


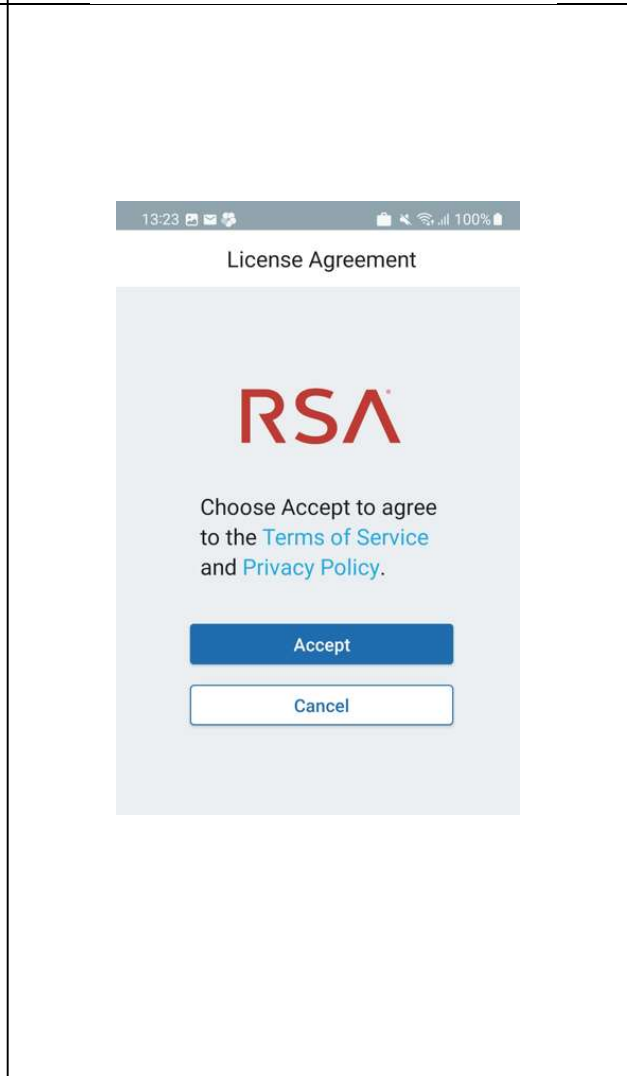
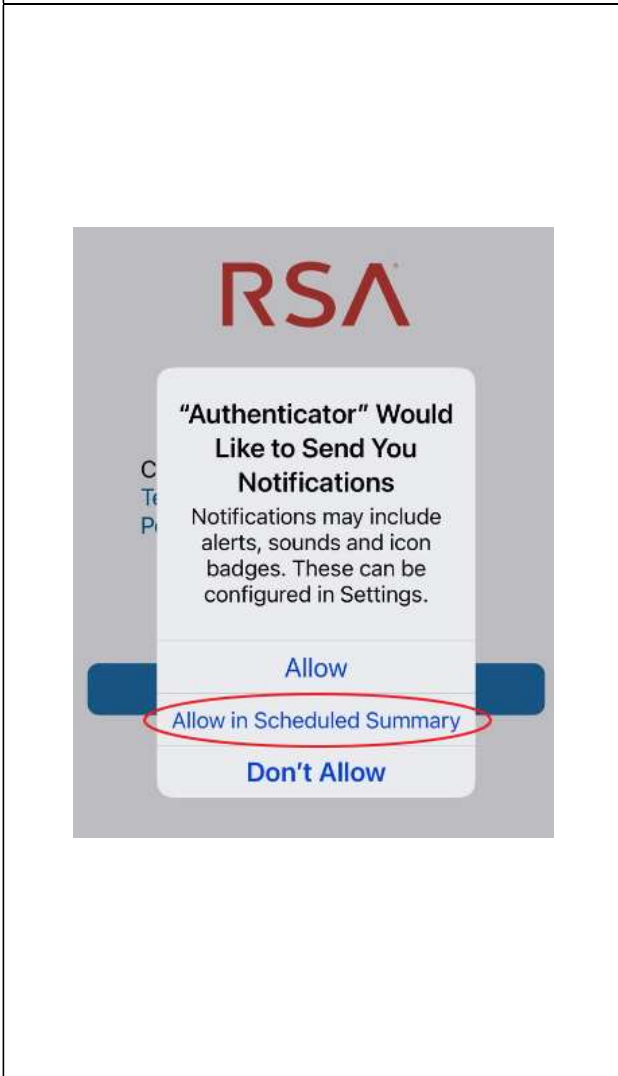
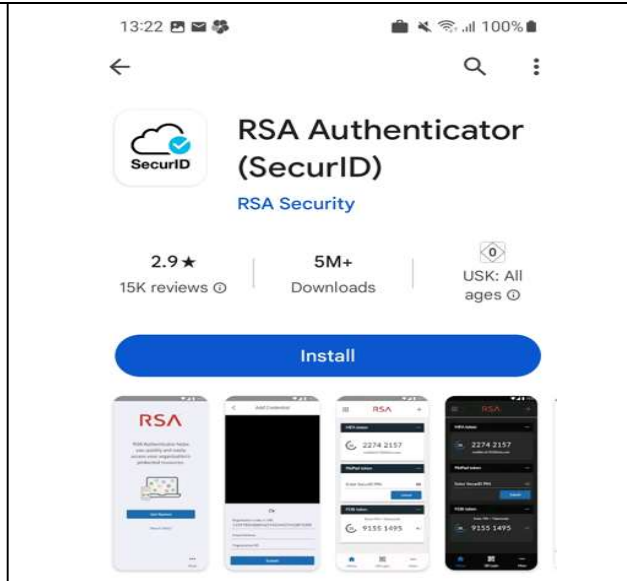
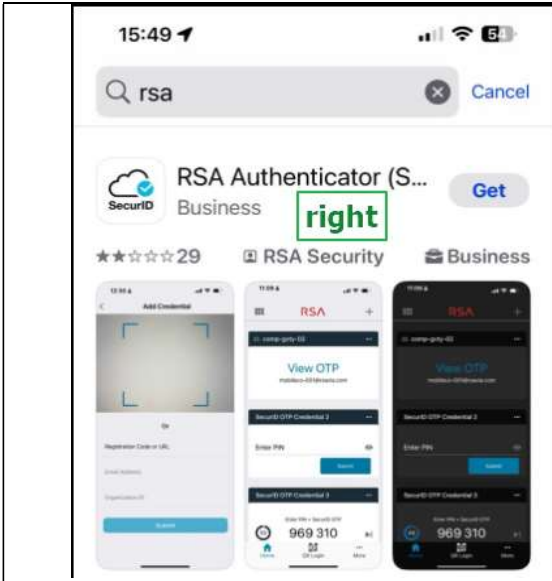
# 1 Before you start...

## Check the following:

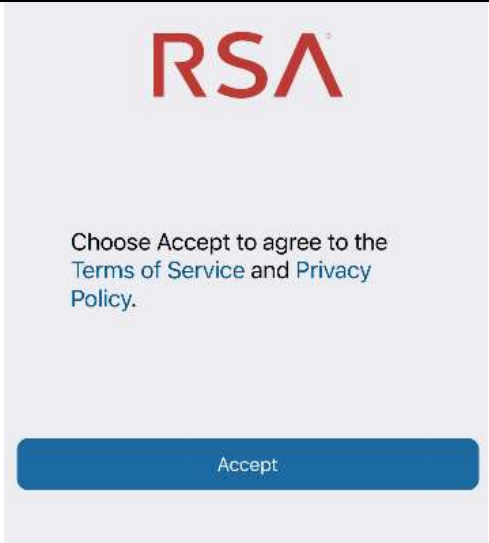
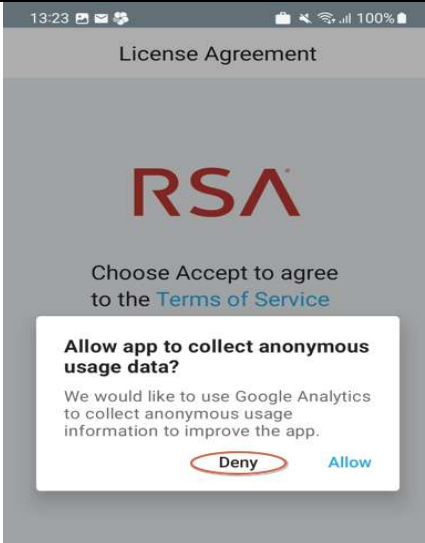
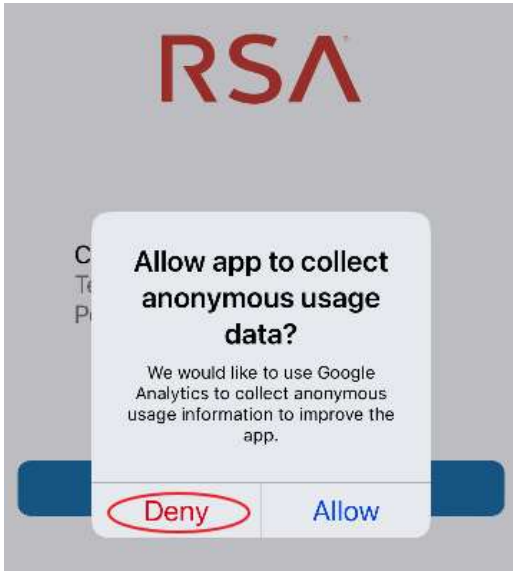
- You have access to your Rohde & Schwarz email account
- You have received the activation email containing the QR code from IT-Service Desk
- You have a smartphone running Android or iOS (either an R&S managed or a private device)
- Please note that the activation period is limited to 14 days starting from the day your token got assigned to your user. **If the token is not activated during the 14 days, it will be automatically unassigned.**

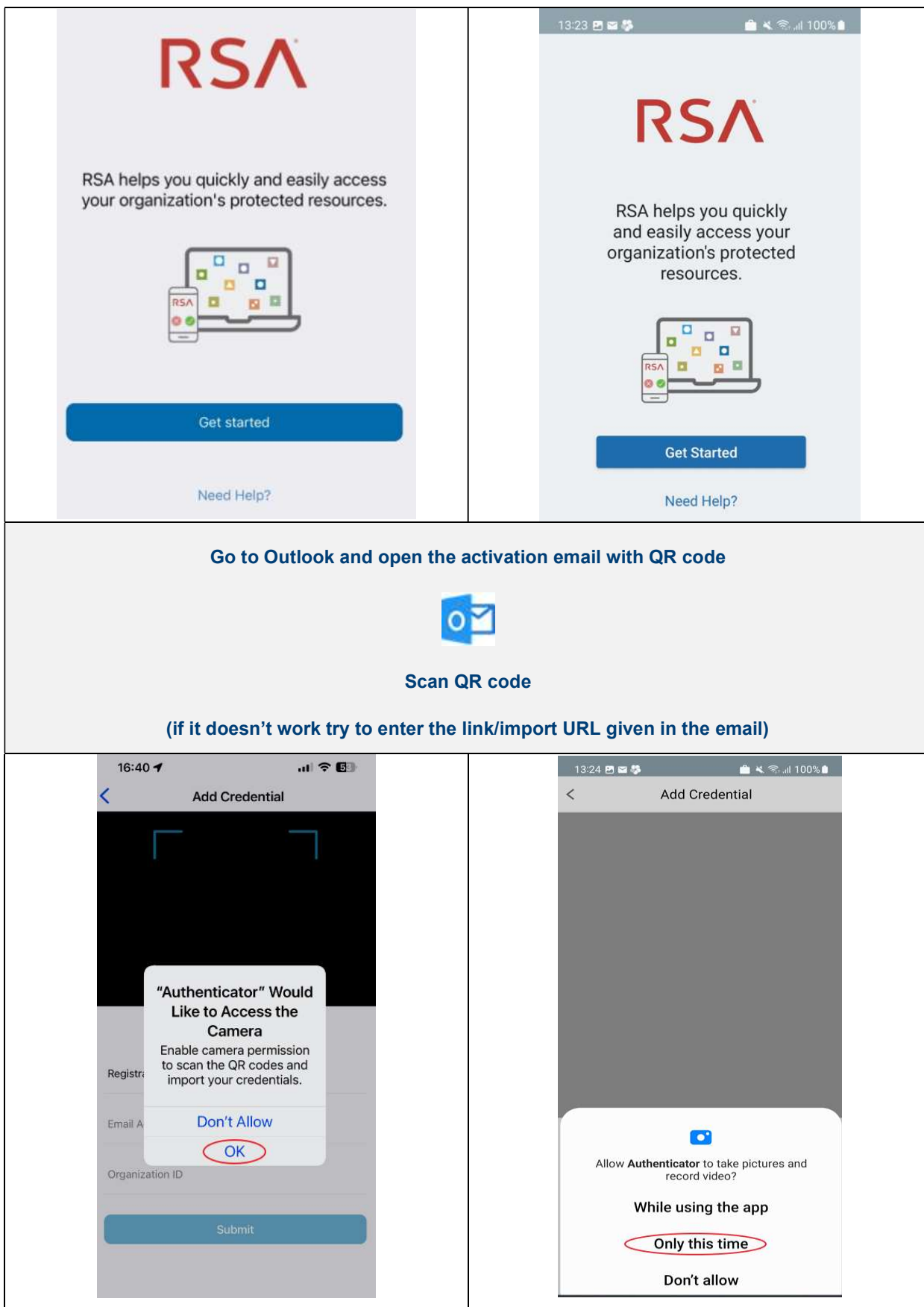
# 2 How to activate your software token:

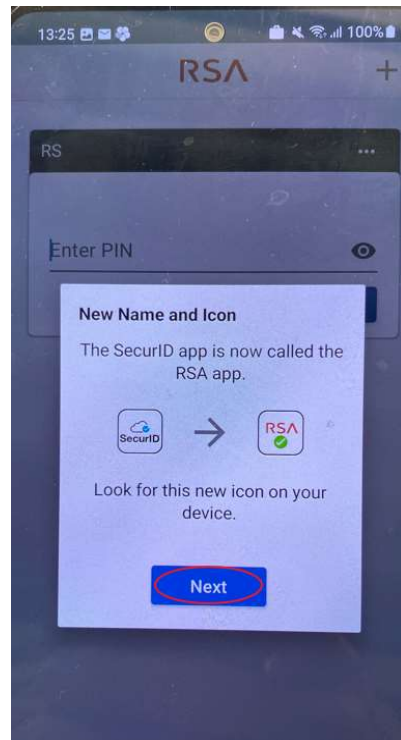
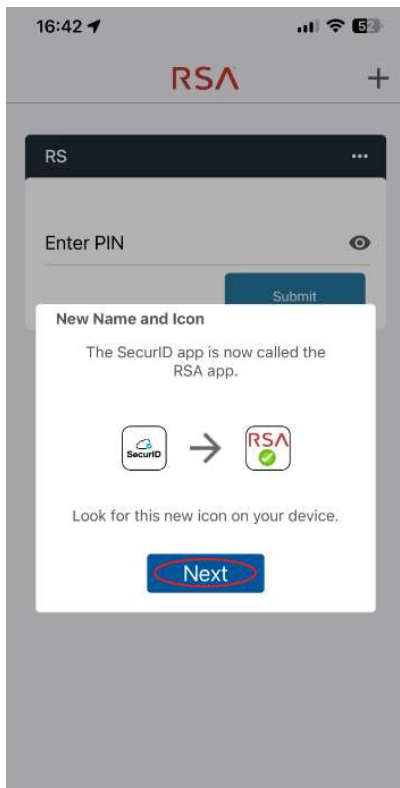
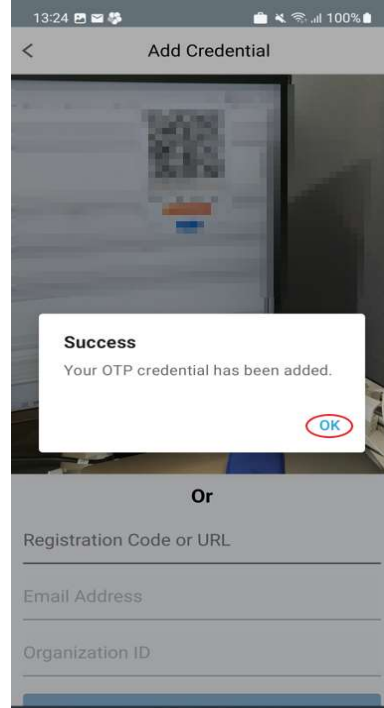
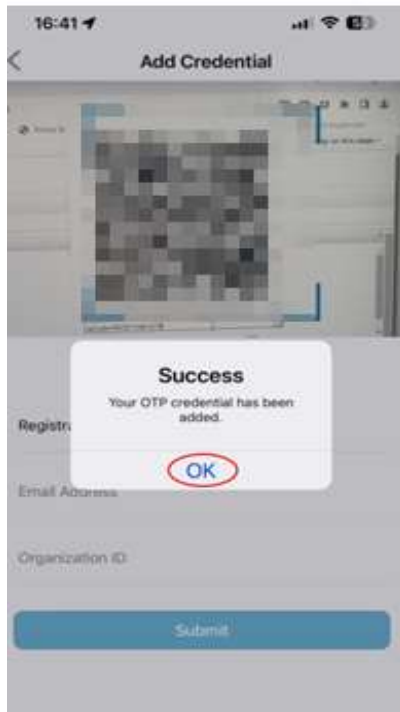
Apple/ iOS 	Android 
<b>Download the app “RSA SecurID Software Token” from an AppStore according to your operating system</b>	
	
<b>Open it</b>	
	

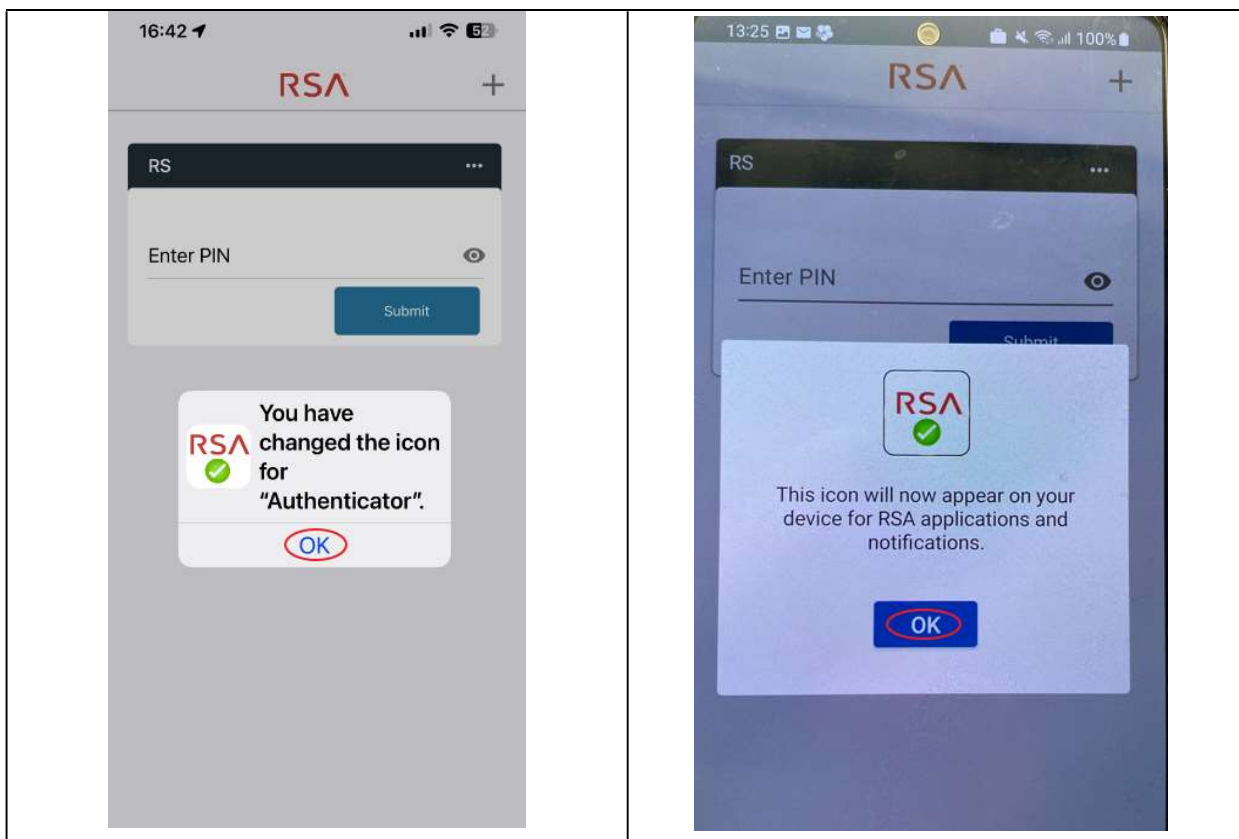


**Confirm license agreements**

 <p>RSA</p> <p>Choose Accept to agree to the <a href="#">Terms of Service</a> and <a href="#">Privacy Policy</a>.</p> <p>Accept</p>	 <p>13:23 [status bar icons]</p> <p>License Agreement</p> <p>RSA</p> <p>Choose Accept to agree to the <a href="#">Terms of Service</a></p> <p><b>Allow app to collect anonymous usage data?</b></p> <p>We would like to use Google Analytics to collect anonymous usage information to improve the app.</p> <p>Deny Allow</p>
 <p>RSA</p> <p>Choose Accept to agree to the <a href="#">Terms of Service</a> and <a href="#">Privacy Policy</a>.</p> <p><b>Allow app to collect anonymous usage data?</b></p> <p>We would like to use Google Analytics to collect anonymous usage information to improve the app.</p> <p>Deny Allow</p>	
Import token	





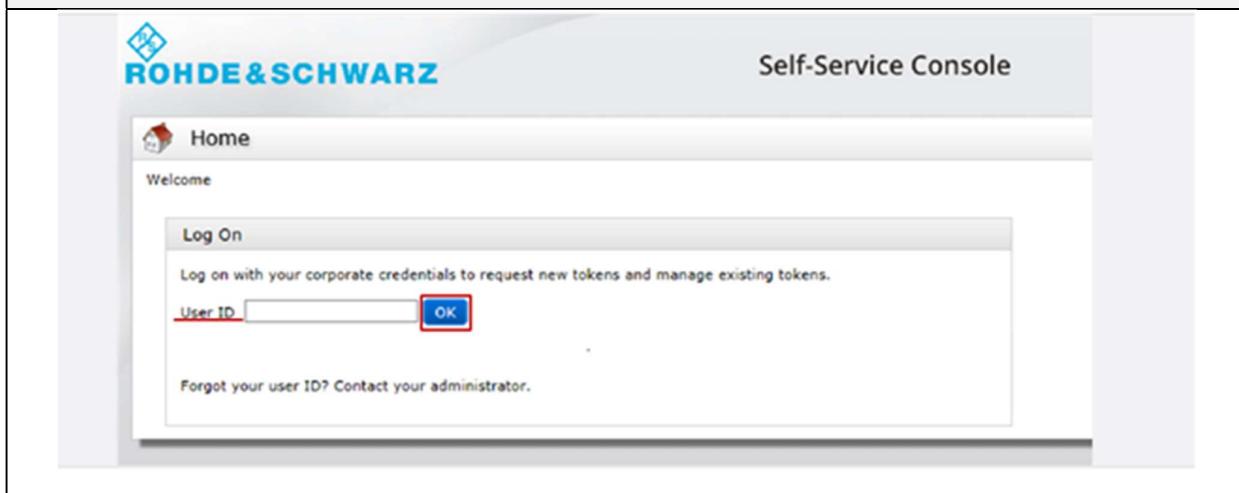


**Great job!**

**Now, secure your software token by setting a PIN.**

**Therefore go to our Self Service Console: <https://otptoken.rohde-schwarz.com>**

**Log in with your Windows Account**



**Enter your Windows Password**



Log On

Logon is required. If you have forgotten your logon information, contact your help desk or administrator.

User ID:

...

Password:

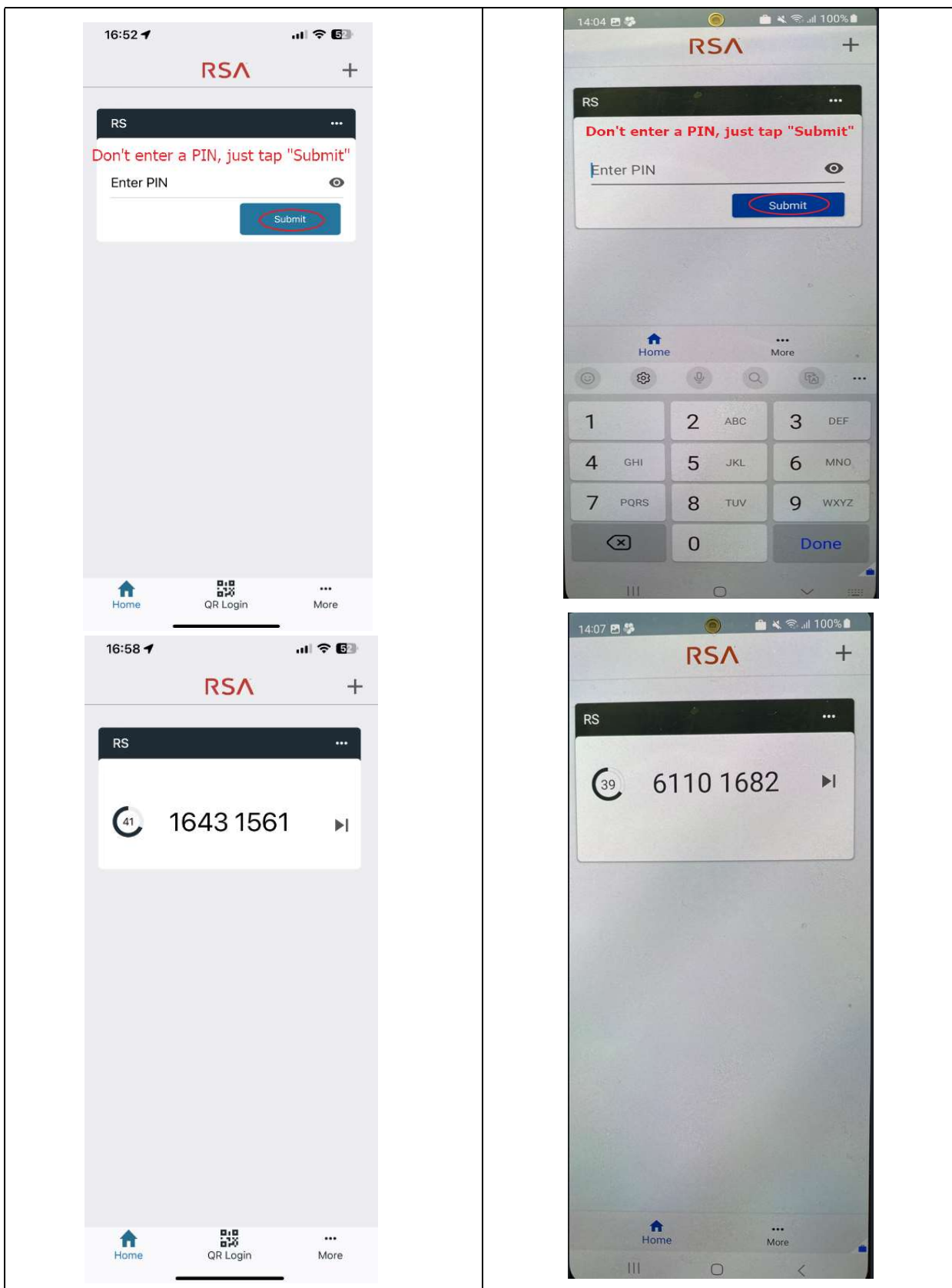
.....

Cancel

Log On

**Go back to the app on your phone  
Tap the arrow/submit button and don't provide a pin**





**Go back to the Self Service Console:**  
**Enter this code in the field “Passcode”**  
**Press “Log On”**

**SecurID SECURE LOGON**

**Log On**

Log on with your RSA SecurID passcode. If you have lost your token, contact your help desk or administrator.

**Log On**

User ID:

Authentication Method: Passcode

Passcode:  [What's a valid passcode?](#)

Enter here the 8 digit code you got from your phone app

**Now create your own PIN.**  
**Do not begin with a “0”!**  
**Choose 4-8 digits**  
**Type it in the fields as shown below:**

**SecurID SECURE LOGON**

**New RSA SecurID PIN Required**

Either you do not have a PIN yet, or security policy requires a PIN change.

If you are prompted to enter your next tokencode, wait until the tokencode (the number on your RSA SecurID token) changes, then enter that new tokencode.  
**Note:** It may take a minute or more for the tokencode to change.

**Create New PIN**

New PIN:  [What is a valid pin?](#)

Confirm New PIN:

Next Tokencode: \*

Wait till the 8 digit code, in your phone app, has changed and typ it in the "Next Tokekencode"-field.

**If it took too long and your phone app doesn't show anymore a Tokencode, please close the app restart it and tap again on “Submit” (without entering a PIN) to get the next Tokencode.**

**Remember your PIN!!**

**Congratulations!**  
**Your device is all set up.**  
**You can now authenticate yourself using both your PIN and the software token.**

In the Self-Service Console you can “test” if everything is working fine.



**SecurID SELF-SERVICE CONSOLE**

**My Account**

This page allows you to view your user profile and manage your authenticators. Certain edits to your account require administrator approval.

**My Authenticators**

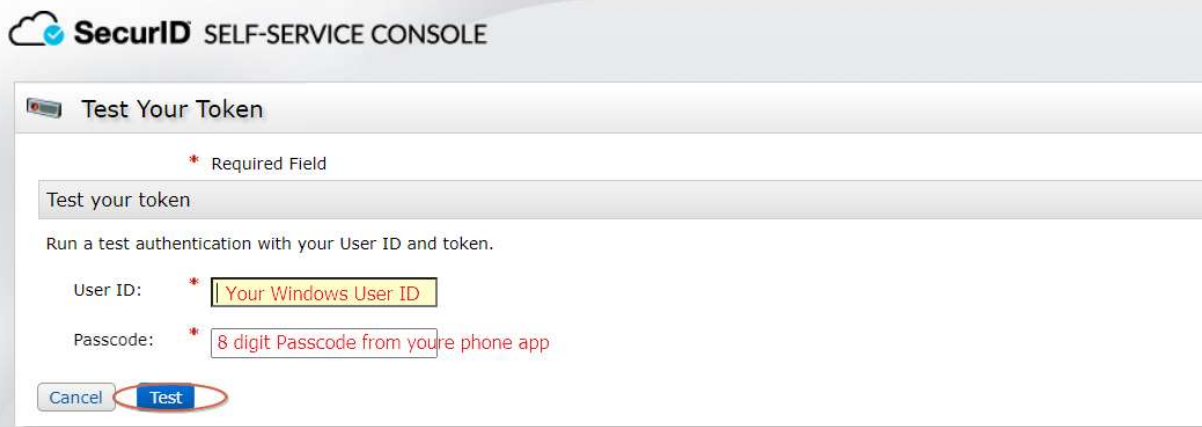
**Tokens** - [view SecurID token demo](#)

<b>Token Serial Number:</b>	000506301315	<a href="#">View details</a> <b>test</b>
<b>PIN:</b>	created on 14.11.2023 17:09:32 MEZ	<a href="#">Change PIN</a>
<b>Expires On:</b>	30.06.2024 02:00:00 MESZ	

First close your app at your phone and restart it.

Now type in your created 4-8 digit PIN and tap “Submit”

You'll get a 8 digit Passcode which you type in the “Passcode:”-field and tap “Test”



**SecurID SELF-SERVICE CONSOLE**

**Test Your Token**

\* Required Field

Test your token

Run a test authentication with your User ID and token.

User ID: \*

Passcode: \*

If you typed in the correct User ID and Passcode you should see this screen



**SecurID SELF-SERVICE CONSOLE**

**Successful Test Logon**

✓ Your test authentication is successful.

**Now you can use your new software token to authenticate where ever you need and a RSA Token is accepted.**

**Optional: Answer security questions for additional safety**

### 3 Need more help? Get in touch with us!

IT-Service Desk EMEA

+49 89 4129 11111

Mon-Thu: 7am – 6pm

Fri: 7am – 5pm (CET)

[IT-ServiceDesk@rohde-schwarz.com](mailto:IT-ServiceDesk@rohde-schwarz.com)

[Self-Service](#)

IT-Service Desk Asia/Pacific

+65 6307 0111

Mon-Fri: 8.30am – 6pm (SGT)

[IT-ServiceDesk.AP@rohde-schwarz.com](mailto:IT-ServiceDesk.AP@rohde-schwarz.com)

[Self-Service](#)

IT-Service Desk America

+1 410 910 7999

Mon-Fri: 7am – 7pm (EST)

[IT-ServiceDesk@rohde-schwarz.com](mailto:IT-ServiceDesk@rohde-schwarz.com)

[Self-Service](#)